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ATTN : Records Administration Officer/DDS  
[REDACTED]

Executive Officer, Office of Communications

Request for Cable Information

REFERENCES: a. Your memorandum, dated 2 December 1968  
b. Memorandum from Deputy Cable Secretary  
dated 25 November 1968

1. The following is in response to the Cable Secretary's Memorandum on the use of the CIA cable reference file and is applicable to paragraph 3.

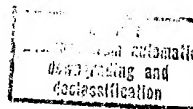
a. The Office of Communications requirements for the CIA cable reference service must be listed as none due to our infrequent use of the service. The service is used about three or four times a year. In the majority of these cases the information needed could have been obtained from other sources without too much additional trouble if this had been necessary.

b. On the few occasions the service was used in the past our request did not date back more than three years.

c. The Office of Communications recommendation for retention of cables by the Cable Secretary is for no more than a one year span. During this period the cables would be used for current reference by the Cable Secretary and other Agency components.

d. Based on our limited use, the present service is satisfactory.

2. As you may be aware, beginning 1 July 1968 one copy of all operational cables is forwarded direct to DDP/RID for




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inclusion in the DDP Records System. With this system in effect, it would appear that there might not be a need for a cable reference service in the future, particularly as DDP is the prime user of the cable reference file.

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